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| <p>U.S.A - FLORIDA Main Campus 400 N Tampa St, Suite #1700 Tampa, FL, 33602, United States</p> <p>Campus +1 877-298-9078 Distance Learning +1 877-298-9078</p> | <p>GERMANY – HEIDELBERG Branch Campus Zollhofgarten 1 Heidelberg, 69115, Germany</p> <p>+49 6221 45810</p> | <p>SPAIN – MADRID Branch Campus Paseo de Recoletos, 35 Madrid, 28004, Spain</p> <p>+34 914482488</p> | <p>FRANCE – PARIS Branch Campus 55 Avenue Hoche Paris, 75008, France</p> <p>+33 1 45385601</p> |
|---|---|---|---|

ENROLLMENT AGREEMENT

PERSONAL DATA

M
F

| | | | |
|-----------|------------|----------------------------|-----|
| Last Name | First Name | Date of Birth (mm/dd/yyyy) | Sex |
|-----------|------------|----------------------------|-----|

PERMANENT ADDRESS

| | | | | |
|---|------|-------|---------|------------------|
| Street Address, include apartment number if applicable. | City | State | Country | Zip /Postal Code |
|---|------|-------|---------|------------------|

| | | |
|---------------|------------------------|--------------------------------|
| Email Address | Country of Citizenship | Year of High School Graduation |
|---------------|------------------------|--------------------------------|

| | | | | | |
|-------------------------|-----------|--------------|----------------------------|-----------|--------|
| Cellphone– country code | Area Code | Phone Number | Other phone - country code | Area Code | Number |
|-------------------------|-----------|--------------|----------------------------|-----------|--------|

ADDRESS FOR CORRESPONDENCE

| | | | | | |
|---------------|---|------|-------|---------|------------------|
| Same as Above | Street Address, include apartment number if applicable. | City | State | Country | Zip /Postal Code |
|---------------|---|------|-------|---------|------------------|

- This enrollment agreement is written in English; instruction will be provided in English. Degrees awarded are United States degrees.
- In this Enrollment Agreement, the words "Student", "I", "me", and "my" means the person applying for the education program described below; the words "SIU" and "University" refer to Schiller International University.
- I understand and agree that, although this agreement is executed for a period of only one (1) semester, my enrollment at SIU for subsequent semesters shall constitute a renewal of the conditions and terms for this agreement except for the tuition charge and fees, which may be subject to change with at least thirty (30) days' prior notice to students.

Schiller International University is a private, for-profit institution of higher learning with global locations as listed above. Each campus is licensed, registered, certified or recognized by the appropriate agencies in which they operate. Schiller International University is accredited by the Accrediting Commission of Career Schools and Colleges. The Tampa campus is licensed by the Commission for Independent Education, Florida Department of Education ("CIE"). The Heidelberg campus has received the "Certification of Accreditation" by the German accrediting agency EVALAG. The Heidelberg campus is registered with the Ministry of Science in the State of Baden Württemberg, Germany and offers SIU and UoR degrees under the provisions of the State Law on Higher Education § 72 a Section III. The Madrid Campus is recognized by the Consejería de Educacion y Cultura de la Comunidad de Madrid. SIU Paris is registered at the *Rectorat de l'Académie de Paris* as *Etablissement d'Enseignement Supérieur Privé*.

I elect to enroll at Schiller International University at the following campus (select one campus):

| | | | |
|----------------------|------------------------|---------------|---------------|
| United States | Europe Campuses | | |
| Tampa, Florida | Heidelberg, Germany | Madrid, Spain | Paris, France |

I elect to enroll for the following start date and schedule:

| | |
|------------|-----------------------------|
| Start date | Anticipated Graduation Date |
|------------|-----------------------------|

Class Schedule (Select one only)
 Day Schedule. Classes are held Monday through Friday, class start times vary and are scheduled to begin between 9:00 a.m. and 6:00 p.m.
 Online Schedule (100% courses offered asynchronously online)

I elect to enroll at Schiller International University for the following program of study (check only one):

| TUITION AND FEES * <small>Effective February 1, 2023</small> | RESIDENTIAL PROGRAMS 100% on ground or hybrid schedule | | | | | | DISTANCE LEARNING 100% online schedule | | |
|---|---|-----------------------------------|---------------------------|---|-----------------------------------|---------------------------|---|-------------------------------|---------------------------|
| | European Campuses In European Union Euros (€) | | | Tampa United States in US Dollars (\$) | | | In US Dollars and EU Euros | | |
| Program US Degree Awarded upon Completion | Tuition per credit hour | Tuition Per Semester (12 credits) | Total Tuition for program | Tuition per credit hour | Tuition per Semester (12 credits) | Total Tuition for program | Tuition per credit hour | Tuition Semester (12 credits) | Total Tuition for program |

Undergraduate Programs

| | | | | | | | | | |
|--|-----------------------|---------|---------|-------|---------|----------|---------------|-------------------|---------------------|
| Computer Science Bachelor of Science (120 credits, 10 semesters, 40 months) | Madrid and Paris only | | | | | | | | |
| | € 500 | € 6,000 | €60,000 | | | | | | |
| International Business Bachelor of Science (120 credits, 10 semesters, 40 months) | € 500 | € 6,000 | €60,000 | \$570 | \$6,840 | \$68,400 | \$285 €250 | \$3,420 €3,000 | \$34,200 €30,000 |
| International Hospitality and Tourism Management Bachelor of Science (120 credits, 10 semesters, 40 months) | Madrid only | | | | | | €250 | €3,000 | €30,000 |
| | € 500 | € 6,000 | €60,000 | | | | | | |
| International Marketing Bachelor of Science (120 credits, 10 semesters, 40 months) | Madrid and Paris only | | | | | | | | |
| | € 500 | €6,000 | €60,000 | | | | | | |
| International Relations and Diplomacy Bachelor of Arts (120 credits, 10 semesters, 40 months) | € 500 | € 6,000 | €60,000 | | | | \$285 €250 | \$3,420 €3,000 | \$34,200 €30,000 |

Graduate Programs

| | | | | | | | | | |
|---|---------------------------|---------|----------|-------|---------|----------|----------------|-------------------|---------------------|
| Business Administration Master of Business Administration (36 credits, 3 semesters, 12 months) | € 530 | € 6,360 | € 19,080 | \$600 | \$7,200 | \$21,600 | \$300 € 265 | \$3,600 €3,180 | \$10,800 €9,540 |
| Data Analytics Master of Science 45 credits, 3.75 semesters, 15 months | Madrid and Paris only | | | | | | | | |
| | € 530 | € 6,360 | € 23,850 | | | | | | |
| International Business Master of Business Administration (45 credits, 3.75 semesters, 15 months) | € 530 | € 6,360 | € 23,850 | \$600 | \$7,200 | \$27,000 | \$300 € 265 | \$3,600 €3,180 | \$13,500 €11,925 |
| International Relations and Diplomacy Master of Arts (36 credits, 3 semesters, 12 months) | Heidelberg and Paris only | | | \$600 | \$7,200 | \$21,600 | \$300 € 265 | \$3,600 €3,180 | \$10,800 €9,540 |
| | € 530 | € 6,360 | € 19,080 | | | | | | |
| Sustainability Master of Science (45 credits, 3.75 semesters, 15 months) | Madrid and Paris only | | | | | | | | |
| | € 530 | € 6,360 | € 23,850 | | | | | | |

*Tuition includes all instruction for graduate and undergraduate programs and the required e-Books for the coursework within the program. Students may choose to opt out of this e-book program and purchase their own course materials. To opt out, email coursematerials@schiller.edu for further instructions. (Effective July 1, 2016, as per U.S. Department of Education regulation). Tuition and fees are subject to change with at least thirty (30) days' prior notice to students. The tuition does not include airfare, travel expenses, accommodation, visa fees or other additional and optional fees that may be incurred, please see the "Other Fees" section in this Enrollment Agreement or the SIU Catalog.

Transfer of Credit - Did you request a transfer credit evaluation?

| | | | |
|---|-------------------------|------------------------|--------------------------|
| <u>semester credits</u> | <u>semester credits</u> | <u>Cost per credit</u> | <u>Total Tuition Due</u> |
| # of credits accepted for transfer credit | Total credits remaining | | |

I elect to pay for my studies using the following payment plan:

Additional Information Regarding Tuition

- The student is obligated for the tuition and fees for the semester in which they are attending.
- All tuition and fees are due and payable before arrival in country or on campus unless other arrangements have been made and specifically approved in writing by the President or Financial Officer of Schiller International University.
- All students must have tuition paid in full by the completion of their program in order to receive their degree.
- If your studies are interrupted and you choose to re-enroll, any outstanding tuition and fees must be paid prior to acceptance into the University.
- You are signing this agreement before formal evaluation or acceptance of transfer credit(s). The total cost of tuition and fees' charges may increase, or decrease based on the number of the actual number of courses and credits required to complete the full degree program. Accepted and applied transfer credits may decrease total tuition by the cost per credit hour stated above. If your tuition is adjusted, you will be required to sign a tuition addendum. All other provisions of this Enrollment Agreement will remain in effect.

I to enroll in the University of Roehampton in conjunction with my Schiller International University enrollment or

I have read and understand this University of Roehampton (UoR) section of this Enrollment Agreement and the University Catalog. An agreement between SIU and UoR has been signed in order to allow you, the applicant, the option to also pursue a second degree of equal academic level (bachelor's or master's only- see the University Catalog for approved list) from UoR in conjunction with the completion of the above SIU program stated above. The program will be delivered by SIU and will lead to an award from UoR separate from the SIU credential. The UoR campus office is located at Grove House, Roehampton Lane, London SW15 5PJ, United Kingdom. UoR is accredited by the UK accreditor "Quality Assurance Agency (QAA)". Additional information may be found at www.roehampton.ac.uk.

The following apply to the stated SIU-UoR agreement:

- **Costs:** See fees table.
- **Courses:** All courses will be taken at SIU campuses and instructed by SIU faculty.
- **Online/Distance Learning:** No more than twenty-five percent (25%) of the courses validated by the UoR can be earned via an online or distance learning course delivery method.
- **Requirements:** All of the UoR awards require the applicant to complete a dissertation to achieve the necessary academic credits. This dissertation will be tutored by SIU faculty and defended at SIU campuses. SIU faculty, methodology, and syllabi have been approved to meet the requirements of the United Kingdom Quality Assurance Agency (QAA). Failure to complete or successfully pass the dissertation will not have any implications to the awarding of an earned SIU degree or transcript (unless the dissertation is used to satisfy part of the SIU degree as well).
- **Grading System:** Both grading systems of SIU and UoR will be used simultaneously. SIU faculty will provide the grades for both systems. Separate transcripts will be kept by each University.
- **Enrollment:** Applicants must be enrolled with SIU and cannot and will not solely be enrolled with UoR.
- **Consent Disclosure:** Per a separate form, additional consent will be requested to permit SIU to share student record information with UoR.
- **Catalog:** Additional information regarding the agreement, dissertation, and grading system can be found in the University Catalog.

Other Required and Optional Fees Applicable to All Students

| Required Fees: | US Campus | Europe Campuses |
|--|------------------------------------|------------------------------|
| Student Activity Fee (residential studies only) | N/A | € 40/Month |
| Graduation Fee for Germany campus students only | N/A | € 81 |
| CVEC Student Fee for Paris campus students only | N/A | € 92/academic year |
| Thesis Fee | \$600 | € 650 |
| University of Roehampton Dual Degree fee (Undergraduate Programs) University of Roehampton Dual Degree fee (Graduate Programs) | \$114.00/credit \$120.00/credit | € 100/credit € 106/credit |
| Optional Fees: | | |
| Transcript Fees – Official Transcripts | \$20 | € 20 |
| Credit by Examination Fee – Undergraduate, as per field of study – per credit hour | \$570 | € 500 |
| Credit by Examination Fee – Graduate as per field of study – per credit hour | \$600 | € 530 |
| Auditing Fee – UG as per field of study – per credit hour | \$570 | € 500 |
| Auditing Fee – Graduate as per field of study – per credit hour | \$600 | € 530 |
| Withdrawal Fee – official and unofficial student withdrawals | \$100 | € 81 |
| Courier Fee/Admin Fee – International students (base cost) | \$300 | € 87 |
| Diploma Reprint Fee | \$150 | € 130 |
| Student Insurance | Consult Campus | Consult Campus |
| Re-Examination Fee | \$100 | € 100 |

There are no additional fees for distance education instruction or to verify a student's identity who is taking courses through distance education.

Tuition Payment Plan: If a student elects to use a Tuition Payment Plan, the Tuition Payment Plan is incorporated into this Enrollment Agreement. ANY CHANGES IN THE STUDENT FINANCIAL PLAN MUST BE UPDATED WITH EACH CHANGE OCCURRENCE.

Methods of Payment: Payments may be made in the form of cash, check, major credit card, money order, wire transfer, and/or through scheduled disbursements of federal financial aid programs. Payments made by credit card can incur a processing charge of up to 3.5% of the charged amount. Payments made by wire transfer may incur additional fees per the University Catalog. Payment schedules are on a semester or monthly basis and must be paid by no later than the first day of the semester or first day of the course for monthly installments unless other arrangements have been agreed upon in writing by the Financial Aid Office and appropriate approving SIU official.

Holder in Due Course Statement: Any holder of this consumer credit contract is subject to all claims and defenses which the debtor could assert against the seller of goods or services obtained pursuant hereto or with the proceeds, hereof Recovery hereunder by the debtor shall not exceed amounts paid by the debtor (FTC Rule effective 5-14-76).

Reservation Deposit: Students choosing to pay tuition and fees in monthly installments are required to pay a reservation deposit of 10% of academic year tuition due 7 days following acceptance at Schiller International University. The reservation deposit will be deducted from the total amount of the first academic year. Prior to each course start, student will be obligated to pay their next installment payment in the amount of tuition and fees for 1 academic course (3) credits. Reservation deposit and monthly installments does not apply to international students seeking student visa.

International Student Information: International students granted a visa to attend SIU must commit to an enrollment of at least two (2) semesters in order to be admitted to Schiller International University. Each semester, a schedule of twelve (12) credits for undergraduate programs and twelve (12) credits for graduate programs is required. International students will be required to submit an advanced deposit equal to SIU's charges for one (1) semester's tuition and fees.

General Student Complaint Policy: If you have a complaint or problem, you are encouraged to use the Student Complaint Procedure outlined in the University Catalog. Online students have additional procedures; please see the University Catalog for more information.

Retention and Graduation Rates. Information about retention and graduation rates, as well as other information in compliance with the Student Right to Know and Campus Security Act, is available in the Campus Directors Office. This information, including the annual security and safety report, is available on the University website at www.schiller.edu

Non-Discrimination Policy. Schiller International University will not discriminate against any employee or applicant for employment on the basis of race, color, creed, religion, gender, sexual orientation, age, national origin, or ability/disability. Schiller admits students of any race, color, creed, religion, gender, sexual orientation, national origin, or ability/disability to all the rights, privileges, programs, and activities generally accorded or made available to students at the University. It does not discriminate on the basis of race, color, creed, religion, gender, sexual orientation, national origin, or ability/disability in the administration of its educational policies, admission policies, employment practices, scholarship and loan programs, and other University administered programs.

INSTITUTIONAL CANCELLATION AND REFUND POLICY

Student Right to Cancel

Cancellation Prior to the Start of Classes

A student may cancel their enrollment, for any reason. Cancellation can be made in person, by electronic mail, by Certified Mail. In the event of a student cancellation, all monies paid by an applicant will be refunded within 30 days, if:

1. Student cancels within three (3) business days of signing the enrollment agreement and making initial payment; or
2. Students cancels after signing the enrollment agreement, but before instruction begins; or
3. Student cancels within three (3) business days following the regularly scheduled orientation procedures; or
4. Students who enroll prior to visiting the campus will have an opportunity to cancel their enrollment within three (3) business days following a tour of SIU's facilities and inspection of equipment

Cancellation After the Start of Classes

If a student cancels (withdraws) after the student starts class, he/she must provide written notice of the withdrawal to the University. The student will be responsible for the following:

Tuition, as of the student's last date of physical attendance, based on the refund policy below. The official date of withdrawal from the program is the last date of attendance unless the University receives written notification indicating earlier withdrawal from the program.

University Right to Cancel

Cancellation of Class Start

SIU reserves the right to cancel a start date due to any circumstances that it deems would be in the students' best interest. Cancellation of a scheduled class start date for any program shall entitle the enrollee to elect either:

1. A guaranteed reservation in the next scheduled class for that program, or
2. Cancellation of enrollment with a full refund of all pre-paid tuition and fees.
3. Refund will be made within thirty (30) days.

Cancellation/Termination of Student Enrollment

SIU may terminate a student's enrollment for one of the following reasons:

1. Insufficient academic progress, and/or
2. Non-payment of academic costs, and/or
3. Failure to comply with rules and policies established by the University as outlined in the University Catalog and this Enrollment Agreement.

The date of withdrawal shall be deemed the last date of recorded attendance. All refunds and return of funds will be made within thirty (30) calendar days of the date of determination.

Refund PolicyRefund if SIU Rejects an Applicant

SIU will notify the student, in writing, of his or her acceptance or rejection. In the event that an applicant is rejected by the University, all tuition, fees, and other charges will be reversed, and any pre-payment of tuition and fees paid will be refunded. Refunds will be made within 30 of the student's rejection of enrollment

Refund for Withdrawals and Terminations

For students who begin a semester, and then subsequently withdrawals or is terminated prior to the end of that semester; the University will earn tuition and fees based on a pro-rata basis through 20% of the semester from which the student withdrew. Withdrawals occurring after 20% of the semester; the student will be obligated to 100% of the semester's tuition and fees.

Refunds are processed in accordance with policy and regulatory requirements. Refunds shall be made within 30 days of the date that the institution determines that the student has withdrawn. The Financial Aid Office will contact student loan borrowers who withdraw from the University and provide information regarding loan repayment.

Last Date of Attendance/Termination Date

When calculating the refund due to a student, the last date of actual attendance by the student is used in the calculation unless earlier written notice was received.

Return to Title IV Policy for Students Using US Title IV Student Aid -

Students are encouraged to review and understand this policy. All students who consider withdrawing should contact the Financial Aid Director to determine the effect that the withdrawal will have on their financial aid package. **This policy will apply to all students who withdraw, drop out, or are terminated from SIU and have received Title IV funds.**

The Higher Education Amendments of 1998 changed the formula for calculating the amount of aid a student and the University can retain when a student withdraws from all classes. Students who officially withdraw or are unofficially withdrawn from all classes prior to completing more than 60% of a payment period will have their eligibility for aid recalculated based on the percent of the payment period completed.

"Title IV Funds" refers to Federal Financial Aid Programs authorized under the Higher Education Act of 1965, as amended and includes Federal Pell Grants, Federal Supplemental Educational Opportunity Grants, Iraq and Afghanistan Service Grants, Federal Perkins Loans, Federal Direct Stafford Loans, and Federal PLUS loans. Additional information regarding the **Calculation of Earned Title IV, Post-Withdrawal Disbursement, and the Return of Title IV Funds by the Institution and Student** may be found in the University Catalog.

A student's withdrawal date is defined as: The date the student began the institution's withdrawal process or officially notified the institution of the intent to withdraw; or the date the University determines to drop the student according to the policy under which the student is being dropped.

Title IV aid is earned in a prorated manner up to and including the 60% point of the payment period. Title IV aid is considered earned after a student has completed 60% or more of the payment period.

Unearned aid shall be returned by SIU from the student's account to the following program(s) as follows: Federal Direct Unsubsidized Loan, Federal Direct Subsidized Loan, Federal Direct PLUS Loan (for parents), Pell Grant.

When the total amount of unearned aid is greater than the amount returned by SIU from the student's account the student is responsible for returning unearned aid to the appropriate programs(s) as follows: Federal Direct Unsubsidized Loan, Federal Direct Subsidized Loan, Federal Direct PLUS Loan (for parents), Pell Grant. Loan amounts are returned with the terms of the promissory note.

The Return of Title IV Funds Policy applies to students if they received or were scheduled to receive federal student aid program funds. The requirements of the federal Return of Title IV Funds policy are separate from the institutional refund policies and any applicable state refund policy. Therefore, a student may owe a balance to the University for institutional charges after the application of the Return to Title IV calculation. Federal regulations require SIU to calculate a return of Title IV funds for any student who withdraws or does not complete a semester and who has received or was scheduled to receive financial assistance from the Title IV programs. The calculation is performed using a specific formula required by the U.S. Department of Education.

STUDENT ACKNOWLEDGEMENTS

I hereby acknowledge that my intent to enroll is based solely on the written information, policies, and program information contained within the Schiller International University Catalog and this Enrollment Agreement. These documents supersede any prior or contemporaneous oral or written statements, including advertising. These written policies and procedures may not be modified without the written agreement of Schiller International University Chief Executive Officer. The University will not be responsible for any statement of policy or procedure that does not appear in the Schiller International University Catalog or in this Enrollment Agreement.

I understand that SIU reserves the right to make changes in program content, materials, schedules, or requirements as it deems necessary.

I understand that the tuition and fees stated in this Enrollment Agreement are subject to change, which may increase the total cost of the program. Students will be provided with thirty (30) days’ notice, and changes to the tuition and fees will be published to students.

I understand that individual job search assistance is available, at no cost, by the SIU Career Services Department to students and graduates in good standing. I further acknowledge that no representative of SIU has guaranteed me placement in a particular job or salary range after graduation. Schiller International University **does not imply, promise, or guarantee a job or any level of compensation upon completion of its academic programs.**

I understand that my tuition charges are for the right to attend classes in which I am enrolled and are in no way contingent upon my satisfactory academic progress, personal satisfaction, or attainment of employment upon graduation.

I understand that my enrollment can be terminated at the discretion of the University for insufficient academic progress, non-payment of academic costs, or failure to comply with rules and policies established by the University as outlined in the University Catalog and this Enrollment Agreement.

I understand that in the U.S. higher education system, transferability of academic credit is determined by the receiving institution. **Schiller International University does not imply, promise, or guarantee that academic work earned will be accepted by another postsecondary school.** It is the student’s responsibility to research whether their Schiller International University coursework will be accepted if they transfer to another school.

I understand that upon completion of the Schiller International University program that I am enrolled, I will receive a United States academic degree that is consistent with the standards of higher education in the United States and comply with federal, state, and accreditation requirements. If elected, I will also receive an academic degree from the University of Roehampton that is consistent with the United Kingdom standards of education.

I have had an opportunity to ask questions about the University’s policies and procedures as presented in the University Catalog and in this Enrollment Agreement and am satisfied with the University’s responses.

I hereby acknowledge receipt of the Schiller International University Catalog which contains information describing programs offered, services, and University Policies. The Catalog is accessible to me via the University website (www.schiller.edu/students/download-center) and in the Admissions Office. I have read and received a copy of the University Catalog and understand and agree to the University’s policies published in its Catalog. The University’s Catalog is included as a part of this Enrollment Agreement.

I hereby acknowledge that I have read this entire Enrollment Agreement. I understand all aspects of this Enrollment Agreement and I recognize my legal responsibilities regarding this Enrollment Agreement. I have received a copy of this Enrollment Agreement.

By signing below, I confirm my agreement to the terms and conditions outlined on all six (6) pages of this Enrollment Agreement and agree to be legally bound by it.

| | | |
|----------------------|-------------------------|------|
| Signature of Student | Printed Name of Student | Date |
|----------------------|-------------------------|------|

| | | | |
|---|------------------------------------|--------------|------|
| Parent or Guardian, if Student is under the age of 18 | Printed Name of Parent or Guardian | Relationship | Date |
|---|------------------------------------|--------------|------|

| | |
|----------------------|-------------------------|
| Parent email address | Parent Telephone Number |
|----------------------|-------------------------|

This Enrollment Agreement shall become a legal and binding document once it is signed on behalf Schiller International University.

| | | |
|---------------------------------|-----------------------------|------|
| Signature of Accepting Official | Title of Accepting Official | Date |
|---------------------------------|-----------------------------|------|